

Topsfield Planning Board

February 15, 2011

Chairman Winship called the meeting to order at 7:45 PM. Board members present were Robert Winship, Janice Ablon and Jonathan Young. Roberta Knight, Community Development Coordinator was also present.

Visitors: Selectmen Martha Morrison and Dick Gandt

Review of Zoning Amendments: The Board reviewed Draft 2 of the zoning warrant articles, Draft 1rlw as of February 6, 2011 Ground mounted Solar PV Bylaw and RLW Markup of Draft 1 as of February 7, 2011 Large Scale Wind Energy Conversion Facilities. See attached Draft 3 and other revisions to bylaws for specific details.

Review of Zoning Amendment Public Hearing Notice: The Board reviewed the notice as drafted by Ms. Knight and made revisions reflecting changes made to the articles during the prior meeting review.

Antoria Way Surety Deposit Bond Release: Upon review of the documents including the approvals by the appropriate departments, Clerk Janice Ablon made the motion that the work set forth in the Schedule of Values for the project has been completed and that the Town Treasurer may close out the amount it is withholding from the Owner, pursuant to the Performance Bond – Deposit of Security in the amount of \$12,138.80 including any additional accrued interest; seconded by Member Jonathan Young; so voted 3-0.

Antoria Way Plans: The Board deferred action of reviewing the submitted As-Built and Street Acceptance Plan until the next meeting. It was the consensus of the members that the As-Built plan should be used as the recorded plan for street acceptance. However, the Board requested Ms. Knight to check with Highway Superintendent David Bond for his recommendation.

The meeting was adjourned at 10:16 PM.

Respectfully submitted,

Roberta M. Knight
Community Development Coordinator